



> our mission

The Employment Readiness Program (ERP) provides comprehensive, accurate, easily accessible and up-to-date information on available employment opportunities, education and volunteer resources and support services which enable customers to make informed decisions on seeking employment.



ERP recommends the following websites:

www.cpol.army.mil

www.militaryonesource.com

www.militaryspousejobsearch.org

www.milspouse.org

www.spousestoteachers.com

www.military.com/spouse

www.mscn.org

<https://aiportal.acc.af.mil/mycaa>



BUILDING



CAREERS

EMPLOYMENT READINESS

ARMY COMMUNITY SERVICE, Vicenza, Italy

Employment Readiness

Davis Soldier & Family Readiness Center

Monday - Friday

8 a.m. - 5 p.m.

634-7500 (on post) • 0444-71-7500 (off post)

www.vicenzamwr.com/acs_emp.html

> Employment Readiness Program Assistance

Employment Readiness will provide you with job search, access to valuable references about the local job market and be able to attend seminars and workshops on job search strategies, interview skills, career planning, and more.

The Employment Readiness Program can help you identify your immediate and long range career goals. Based on your needs assessment an Individual Career Plan can be developed to help ensure that you have the information you need to pursue your career goals.

- < computer lab with Internet access
- < printer
- < reference materials for resumes writing
- < job searching
- < career transitions
- < career development
- < job search information



Employment Readiness believes that every Army spouse should have a choice and be afforded the opportunity to develop a career and/or become employed. Employment Readiness can provide you with valuable information and critical job search skills.

Employment Readiness Classes >

Every month Employment Readiness offers classes to help you succeed in job searching, resume writing and much more.

< ARMY RESUME BUILDER

Learn how to build your resume in the Army Resume Builder and ANSWER programs.

< HOW TO ACE THE INTERVIEW

Successful interviews just don't happen! Learn what you need to do to land the job.

< ARMY SPOUSE CAREER ASSESSMENT TOOL (ASCAT)

A Resource that helps you achieve greater clarity & direction for career decision-making. It helps you identify seven key characteristics by assessing your values, temperament, personality preferences, skills, talents, interests & fascinations.

< MILITARY SPOUSE CAREER ADVANCEMENT ACCOUNT (MYCAA)

A DOD program that Military spouses can utilize to assist them in completing educational goals needed for future employment in portable career fields. Those who qualify for the program are authorized \$6,000 to complete educational goals.

OTHER CLASSES ARE AVAILABLE UPON REQUEST

- < Resume Writing
- < Salary Negotiation
- < Dress for Success
- < Volunteer to Employment



The Army knows that employment is one of the most significant issues for military Families. The goal of the Army Community Service Employment Readiness Program is to assist Families with the challenges associated with the job search - particularly as they are impacted by our mobile lifestyle.